



Shiksha Mandal's
Bajaj College of Science, Wardha
 (An Autonomous Institution Affiliated to RTM Nagpur University, Nagpur)
INTERNAL QUALITY ASSURANCE CELL (IQAC)



Minutes of the Meeting Held on February 21, 2026

The meeting of Internal Quality Assurance Cell (IQAC) of Bajaj College of Science, Wardha was held on February 21, 2026 at 2.00pm in the Conference Room. The agenda of the meeting was as follows-

Agenda of the meeting:

1. Discussion on NAAC Criteria-V: Guidelines, SOP, Benchmarks and areas for improvement.
2. Any other point with permission of chair.

Following members attended the meeting

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|-------------------------|-------------------------|
| 1. Prof. P.V. Tekade | 8. Dr. M. A. Haque |
| 2. Dr. S. H. Bagade | 9. Dr. A. A. Maheshwari |
| 3. Dr. M. R. Chandrakar | 10. Dr. M. A. Haque |
| 4. Dr. U. A. Bidwai | 11. Mrs. S. A. Dhore |
| 5. Mr. N.A. Barwat | 12. Mr. Arvind Tandale |
| 6. Dr. D. D. Naik | 13. Mr. S. R. Nagrale |
| 7. Dr. S. P. Biswas | 14. Dr. P. A. Saudagar |

A meeting of the Internal Quality Assurance Cell (IQAC) of Bajaj College of Science, Wardha was held on February 21, 2026 at 2:00 PM in the Conference Room under the chairmanship of the Principal of the College.

At the outset, the IQAC Coordinator welcomed the Principal of the college, members of IQAC, NAAC criteria conveners, and members, and outlined the objective of the meeting, which was to review institutional preparedness with respect to NAAC Criterion V: Student Support and Progression.

The Chairman highlighted the significance of student-centric initiatives, progression tracking, and robust support mechanisms as key indicators of institutional quality.

Agenda 1:

Discussion on NAAC Criteria-V: Guidelines, SOP, Benchmarks and areas for improvement.

The members reviewed the NAAC guidelines with respect to Criteria V.

(A) Student Support Mechanisms

The members examined the existing support systems available to students, including scholarships, freeships, financial assistance, and mentoring practices. It was emphasized that timely dissemination of information and proper documentation of beneficiaries is essential. The need to ensure inclusivity and accessibility of support services for all categories of students was also highlighted.

(B) Capacity Building and Skill Enhancement

Attention was drawn to initiatives aimed at enhancing students' employability and life skills. Activities such as soft skills training, communication skills, ICT training, and career guidance programmes were discussed.

(C) Student Progression

The committee reviewed mechanisms for tracking student progression to higher education, placements, and entrepreneurship. It was observed that maintaining accurate records of progression data, including alumni tracking, is crucial for institutional assessment and improvement. The members appreciated the KYS scheme of IQAC which is helping the departments to collect student data and track their progress.

(D) Placement and Career Guidance

The role of the placement cell and career guidance activities was deliberated upon. The members emphasized strengthening industry linkages, organizing campus drives, and maintaining detailed records of placement activities and outcomes.

(E) Student Participation and Activities

The committee discussed student involvement in co-curricular and extracurricular activities, including cultural, sports, and extension programmes. It was noted that such participation contributes to holistic development and should be properly documented with evidence.

(F) Alumni Engagement

The importance of maintaining an active alumni network was highlighted. The members discussed strengthening alumni association activities, maintaining updated alumni records, and encouraging alumni contributions to institutional development. The house was informed that college is already running the Alumni Lecture Series.

(G) Grievance Redressal and Student Welfare

The committee reviewed mechanisms for addressing student grievances, including anti-ragging measures, internal complaints committee, and other support systems. It was emphasized that transparency, accessibility, and proper documentation of grievance redressal processes are essential.

(H) Identification of Gaps and Areas for Improvement

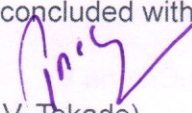
During the discussion, areas requiring focused attention were identified, including improving student progression tracking systems, strengthening placement support, enhancing skill development initiatives, increasing alumni engagement, and ensuring comprehensive documentation of all student-related activities.

Agenda 2:

Any other point with permission of chair


Nil

The meeting was concluded with vote of thanks.


(Prof. P. V. Tekade)

Principal
Principal

Bajaj College of Science
Wardha


(Dr. P. A. Saudagar)

IQAC Co-ordinator
Co-ordinator

Internal Quality Assurance Cell (IQAC)
Bajaj College of Science, WARDHA