



Shiksha Mandal's
Bajaj College of Science, Wardha
 (An Autonomous Institution Affiliated to RTM Nagpur University, Nagpur)
INTERNAL QUALITY ASSURANCE CELL (IQAC)



Minutes of the Meeting Held on February 17, 2026

The meeting of Internal Quality Assurance Cell (IQAC) of Bajaj College of Science, Wardha was held on February 17, 2026 at 2.00pm in the Conference Room. The agenda of the meeting was as follows-

Agenda of the meeting:

1. Discussion on NAAC Criteria-VI: Guidelines, SOP, Benchmarks and areas for improvement.
2. Any other point with permission of chair.

Following members attended the meeting

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| 1. Prof. P.V. Tekade | 8. Dr. M. A. Haque |
| 2. Dr. S. H. Bagade | 9. Dr. A. A. Maheshwari |
| 3. Dr. M. R. Chandrakar | 10. Dr. M. A. Haque |
| 4. Dr. P. F. Dhabarde | 11. Mrs. S. A. Dhore |
| 5. Mr. N.A. Barwat | 12. Mr. Arvind Tandale |
| 6. Dr. D. D. Naik | 13. Mr. S. R. Nagrale |
| 7. Dr. S. P. Biswas | 15. Dr. P. A. Saudagar |

A meeting of the Internal Quality Assurance Cell (IQAC) of Bajaj College of Science, Wardha was held on February 17, 2026 at 2:00 PM in the Conference Room under the chairmanship of the Head of the Institution.

At the outset, the IQAC Coordinator welcomed the Principal of the college, members of IQAC, NAAC criteria conveners, and members, and briefed them about the objective of the meeting, which was to review institutional preparedness with respect to NAAC Criterion VI: Governance, Leadership and Management, particularly in the context of autonomous colleges.

The chairman emphasized the importance of effective governance, transparency, decentralization, and robust documentation practices in achieving quality benchmarks prescribed by NAAC.

Agenda 1:

Discussion on NAAC Criteria-VI: Guidelines, SOP, Benchmarks and areas for improvement.

A detailed discussion was carried out on Criterion VI, focusing on its key components, qualitative metrics, and documentation requirements.

(A) Institutional Vision and Leadership

It was emphasized that effective communication of institutional vision to all stakeholders is essential.

(B) Strategy Development and Deployment

The committee deliberated on strategic planning and execution mechanisms. The importance of preparing perspective plans and annual plans aligned with institutional goals was highlighted. It was observed that systematic documentation of planning and implementation processes is essential.

(C) Faculty Empowerment Strategies

The members discussed initiatives for faculty development such as orientation programmes, refresher courses, faculty development programmes (FDPs), workshops, and research promotion activities. It was emphasized that proper records of faculty participation and professional development should be maintained.

(D) Financial Management and Resource Mobilization

The committee reviewed financial management practices including budgeting, auditing, and transparency in financial procedures. The importance of resource mobilization through external funding agencies and research grants was also discussed.

(E) Internal Quality Assurance System

The functioning of IQAC as a central body for planning, monitoring, and evaluating quality initiatives was discussed. The members emphasized the need for maintaining proper documentation such as IQAC minutes, action taken reports, and AQAR submissions.

(F) E-Governance and Digital Initiatives

The committee discussed the implementation of e-governance in administration, finance, examination, and student support services. It was emphasized that digital practices should be strengthened and properly documented.

(G) Identification of Gaps and Areas for Improvement

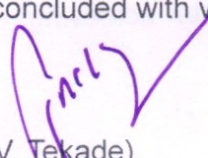
The committee identified key areas requiring improvement, including strengthening participative management, enhancing faculty development initiatives even for non-teaching staff, improving documentation and digitization, strengthening resource mobilization, and expanding e-governance practices across all functional areas. The members agreed that systematic efforts are required to align institutional practices with NAAC benchmarks.


Agenda 2:

Any other point with permission of chair

Nil

The meeting was concluded with vote of thanks.


(Prof. P. V. Tekade)
Principal
Principal
Bajaj College of Science
Wardha


(Dr. P. A. Saudagar)
IQAC Co-ordinator
Co-ordinator
Internal Quality Assurance Cell (IQAC)
Bajaj College of Science, WARDHA