



Shiksha Mandal's
Bajaj College of Science, Wardha
 (An Autonomous Institution Affiliated to RTM Nagpur University, Nagpur)
INTERNAL QUALITY ASSURANCE CELL (IQAC)



Minutes of the Meeting Held on February 23, 2026

The meeting of Internal Quality Assurance Cell (IQAC) of Bajaj College of Science, Wardha was held on February 23, 2026 at 2.00pm in the Conference Room. The agenda of the meeting was as follows-

Agenda of the meeting:

1. Discussion on NAAC Criteria-II: Guidelines, SOP, Benchmarks and areas for improvement.
2. Any other point with permission of chair.

Following members attended the meeting

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|-------------------------|-------------------------|
| 1. Prof. P.V. Tekade | 8. Dr. M. A. Haque |
| 2. Dr. S. H. Bagade | 9. Dr. A. A. Maheshwari |
| 3. Dr. M. R. Chandrakar | 10. Dr. M. A. Haque |
| 4. Dr. U. A. Bidwai | 11. Mrs. S. A. Dhore |
| 5. Mr. N.A. Barwat | 12. Mr. Arvind Tandale |
| 6. Dr. D. D. Naik | 13. Mr. S. R. Nagrale |
| 7. Dr. S. P. Biswas | 14. Dr. P. A. Saudagar |

A meeting of the Internal Quality Assurance Cell (IQAC) of Bajaj College of Science, Wardha was held on the above-mentioned date and time in the Conference Room under the chairmanship of the Principal of the College.

At the outset, the IQAC Coordinator welcomed the Principal of the college, members of IQAC, NAAC criteria conveners, and members, and introduced the focus of the meeting, which was to review preparedness with regard to NAAC Criterion II: Teaching-Learning and Evaluation.

Agenda 1:

Discussion on NAAC Criteria-II: Guidelines, SOP, Benchmarks and areas for improvement.

The members reviewed the NAAC manual for Autonomous colleges pertaining to Criteria-II.

(A) Student Enrolment and Profile

The members reviewed the enrolment process and student diversity. Attention was drawn to maintaining accurate records of student admissions, category-wise distribution, and demand ratio. It was noted that proper documentation of student profiles is essential for reflecting inclusivity and transparency.

(B) Catering to Student Diversity

The committee discussed strategies to address the varying learning needs of students. Measures such as bridge courses, remedial coaching, and advanced learner support were highlighted. The importance of maintaining records of these initiatives and their outcomes was emphasized.

(C) Teaching-Learning Process

The members deliberated on adopting innovative teaching methods, including ICT-enabled teaching, experiential learning, participative learning, and problem-solving approaches. It was observed that faculty should continuously upgrade their teaching methodologies to enhance student engagement.

(D) Teacher Profile and Quality

The discussion covered faculty qualifications, experience, and professional development. The members highlighted the importance of maintaining comprehensive records of faculty profiles, participation in FDPs, research activities, and academic contributions.

(E) Evaluation Process and Reforms

The committee reviewed examination and evaluation practices, emphasizing transparency, timeliness, and fairness. The use of continuous internal assessment, result analysis, and grievance redressal mechanisms related to evaluation were discussed as key aspects.

(F) Student Performance and Learning Outcomes

The importance of clearly defined Course Outcomes (COs), Programme Outcomes (POs), and Programme Specific Outcomes (PSOs) was emphasized. The members discussed the need for systematic mapping and measurement of attainment levels to ensure outcome-based education.

(G) Student Satisfaction Survey (SSS)

The committee discussed the implementation of the Student Satisfaction Survey as per NAAC guidelines. It was emphasized that the survey should be conducted systematically and its results should be analysed and utilized for improving teaching-learning processes.

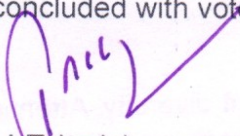
(H) Identification of Gaps and Areas for Improvement

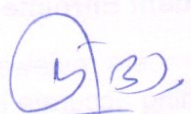
Key areas identified for improvement included enhancing ICT integration in teaching, strengthening outcome-based education practices, improving documentation of teaching-learning activities, ensuring timely evaluation processes, and effectively utilizing feedback for continuous improvement.

Agenda 2:**Any other point with permission of chair**

Nil

The meeting was concluded with vote of thanks.


(Prof. P. V. Tekade)
Principal
Principal
Bajaj College of Science
Wardha


(Dr. P. A. Saudagar)
IQAC Co-ordinator
Co-ordinator
Internal Quality Assurance Cell (IQAC)
Bajaj College of Science, WARDHA