

**Shiksha Mandal's
Bajaj College of Science, Wardha
Session 2024-25**

Minutes of Curriculum Feedback Analysis Discussion Meeting

Date: 13 Aug 2025

Chairperson: Prof. P. V. Tekade, Principal

Attendees

1. Dr. P. A. Saudagar: IQAC coordinator
2. Dr. S. H. Bagade: Faculty member
3. Dr. M. R. Chandrakar: Faculty member
4. Dr. P. F. Dhabarde: Faculty member
5. Shr. N. A. Barwat: Faculty member
6. Dr. S. P. Biswas: Faculty member
7. Dr. A. A. Maheshwari: Faculty member
8. Dr. V. J. Sharma: Criteria I Coordinator
9. Shri. M. D. Bansinge: Feedback committee, Convenor

Agenda

1. Presentation of curriculum and 360-degree stakeholder feedback analysis for the session 2024-25.
2. Discussion on key findings from students, teachers, alumni, and employers.
3. Recommendations for curriculum enrichment and skill development.
4. Formulation of action plan and Action Taken Report (ATR).

Discussion Points & Decisions Made

1. Feedback Analysis Presentation

The Feedback Committee presented consolidated feedback collected from students, teachers, alumni, and employers.

Key observations included:

- **Students** emphasized strengthening of the placement and internship cell, availability of competitive-examination and new-syllabus books, timely completion of syllabus, and enhanced academic support.
- **Teachers** suggested winter/summer internships, reduction of paper units from six to four, online GE course implementation, curriculum updating, and stronger research orientation.

- **Alumni** highlighted the need for industry-relevant skills, internships, English communication, leadership development, research exposure, entrepreneurship guidance, and alumni interaction.
- **Employers** expressed overall satisfaction with curriculum relevance, employability, innovation, and industrial alignment, with no additional suggestions.

2. 360-Degree Feedback Mechanism

The committee reviewed the implementation of the 360-degree feedback mechanism covering teaching-learning processes, individual teacher performance, and institutional infrastructure. Student feedback on teacher effectiveness, classroom engagement, and learning support was collected in offline mode and the suggestions were communicated individually to the concerned teachers during review meetings for necessary improvement.

Feedback regarding infrastructure and digital teaching facilities led to the strengthening of smart classrooms with projectors, smart boards, and high-speed internet. The committee also encouraged the adoption of interactive teaching methods such as seminars, presentations, group discussions, and problem-solving activities to enhance student participation and learning outcomes. The systematic use of 360-degree feedback was recognized as an important mechanism for continuous academic and institutional quality improvement.

3. Curriculum Improvement Recommendations

Based on stakeholder feedback, the following initiatives were discussed:

- Strengthening of research components, mini-projects, internships, OJT and industry collaborations in UG and PG programs.
- Strengthening of placement and internship cell by inviting employer organizations including Allmpus Laboratories Pvt. Ltd., Cleanchem Laboratories LLP, IPCA Laboratories, Bajaj Finserv, and Sriram Finance for placements, and internships.
- Signing of MoU with Career Katta, MITSC and implementation of online GE courses with examination and certification support.
- Enhancement of library resources, especially competitive-exam and new-syllabus textbooks.
- Introduction of language laboratory, seminars, intercollegiate competitions, poster/oral presentations, soft-skills training, and entrepreneurship development programs to improve communication, leadership, and employability.
- Planning of regular alumni interaction and alumni meet.

Signatures:

Chairperson: Prof. P. V. Tekade, Principal

P. V. Tekade

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1. Dr. P. A. Saudagar: IQAC coordinator *P. A. Saudagar*
2. Dr. S. H. Bagade: Faculty member *S. H. Bagade*
3. Dr. M. R. Chandrakar: Faculty member *M. R. Chandrakar*
4. Dr. P. F. Dhabarde: Faculty member *P. F. Dhabarde*
5. Shr. N. A. Barwat: Faculty member *N. A. Barwat*
6. Dr. S. P. Biswas: Faculty member - *S. P. Biswas*
7. Dr. A. A. Maheshwari: Faculty member *A. A. Maheshwari*
8. Dr. V. J. Sharma: Criteria I Coordinator *V. J. Sharma*
9. Shri. M. D. Bansinge: Feedback committee, Convenor *M. D. Bansinge*