

Bajaj College of Science, Wardha

(Formerly known as Jankidevi Bajaj College of Science)

(Autonomous)

A Linguistic Minority College, DST-FIST Supported

NAAC Reaccredited Fourth Cycle

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Jamnala Bajaj Marg, Civil Line
Wardha-442 001 (Maharashtra)
Uni. College No. :652
Jr. College No. : 07-01-003
UDIAS No. 27080800106

Ref No. BC/2023-24/326

Date :07/09/2023

To
The Conveners/Co-conveners/Co-ordinators/
Members/ In-charge of various Statutory and Non-Statutory Committees of
Bajaj College of Science, Wardha

Madam/Sir,

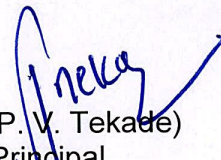
I am pleased to inform you that you have been entrusted the responsibilities of several statutory and non-statutory committees (as mentioned in Annexure-I) constituted for various purpose for the betterment of our institute.

I am confident that you would discharge your duties to take our institute to the highest level with its omnidirectional development.

I would expect your innovative suggestions and ideas to strengthen the quality of your committee/criteria. You are supposed to prepare the plan of activities for every year in communication with IQAC and the undersigned.

We will be having meeting soon to discuss your plans.

Regards


(Prof. P. V. Tekade)
Principal
Bajaj College of Science
Wardha

Encl.:
Annexure-I: College Committees

Copy to:

1. IQAC
2. Faculty members via email
3. Personal File of each faculty

Shiksha Mandal's

Bajaj College of Science, Wardha

(Autonomous College Affiliated to RTM Nagpur University, Nagpur)

**Responsibilities for 5 years (Till completion of Fifth Cycle of NAAC)
Sessions 2023-24 to 2027-28****IQAC**

SN	Name	Designation	Responsibility	Signature
1	Prof. P.V. Tekade	Chairman	--	
2	Dr. S. H. Bagade Dr. M. R. Chandrakar Dr. D. D. Naik	Faculty Member	ASAR, CAS and CR of Non-Teaching Staff: All initiatives pertaining to ASAR/ CAS/CR (eg. Notices for ASAR/ CR submission, form collection, follow up and verification of forms)	
3	Dr. M. R. Chandrakar Dr. P. F. Dhabarde Dr. A. A. Maheshwari	Faculty Member	AISHE, Academic Audit, Autonomous Status Extension, Academic Council and BoS Meeting Initiatives as per guidelines, Academic Calendar, Submission of monthly Report to Shiksha Mandal	
4	Mr. N.A. Barwat Dr. S. P. Biswas	Faculty Member	Timely submission of AQAR, inputs to CDC and Governing Body	
5	Dr. G. V. Lakhotiya	Faculty Member	College Website	
6	Mr. G. S. Dhole, Superintendent	Administrative Officer		
7	Dr. C. D. Zanwar, Shiksha Mandal, Wardha	Member from Management		
8	Dr. Vikas Chandra Choudhary, Principal Scientific Officer, MGIRI, Wardha	Nominee from Local Society		
9	Ms. Chanchal Dhawane B.Sc.III	Student Representatives (College Union Leader)		
10	Dr. Vishal Lichade Director, Softsense Technoserve, Pvt. Ltd. Nagpur.	Alumnus and Nominee from Industry		
11	Dr. U.D. Gulhane	External Peer Member		
12	Dr. Dilip Gupta	External Peer Member		
13	Mr. A. H. Tandale	Non-Teaching Associate		
14	Mr. S. R. Nagrale	Non-Teaching Associate		
15	Dr. P. A. Saudagar	IQAC coordinator		

Please Note:

- Committees have been formed irrespective of seniority
- The IQAC, on approval from the CDC, can restructure the committees and amend the objectives and functions of the committees whenever it is necessary. * till superannuation /contract validity

Examination Cell / Board of Examination

SN	Name	Designation	Signature
1	Prof. P. V. Tekade	Principal	
2	Dr. P.F. Dhabarde	Controller of Examinations (Convener) for 2023-24	
3	Dr. Mrs. N. P. Mohabansi	Dy. Controller of Examinations 2023-24 (CoE from 2024-25 and onwards)	
4	Dr. S. R. Tiple	Dy. Controller of Examinations and In-charge-spot valuation Centre	
5	Mr. M. J. Ingale	In-charge, Coding of Answer Book	
6	Dr. P. A. Saudagar	Evaluation Expert, IQAC Coordinator and DigiLocker	
7	Prof. V. M. Ghodki	NEP Nodal officer & Squad committee member	
8	Dr M R Chandrakar	Member & Squad committee	
9	Mr. N. A. Barwat	Member & Squad committee	
10	Dr. M. M. Yerpude	Member & Squad committee	
11	Dr. K. M. Dadure	Chief Supervisors for End Semester/ Supplementary Exams.	
12	Mr. Praful B. Bhoyar		
13	Mr. V. P. Khandvekar	Terminal Exams, Unit Tests	

Following committee will assist to the Chief Supervisors for conduction of End Semester/ Supplementary Examinations /Terminal Exams. Unit Tests)

SN	Name	Designation	Signature
1	Dr. K. A. Kale*	Member	
2	Mr. S. A. Durge*	Member	
3	Mr. R. S. Pradhan*	Member	
4	Mr. P. S. Kalwade*	Member	
5	Mr P.S. Kamdi	Assistant (for 2023-24)	
6	Mr R. K. Bramhankar	Assistant (From 2024-25 onwards)	
7	Mr B. G. Waghade	Associate	
8	Mr G. S. Lende	Associate	

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Prospectus Committee

SN	Name	Designation	Signature
1	Dr. G. V. Lakhotiya	Convener	
2	All HODs/ Incharge/ Coordinators	Member	

NEP Implementation/Workload and Time Table Committee

SN	Name	Designation	Signature
1	Dr. V. M. Ghodki*	Nodal Officer (NEP)	
2	Mr. N. A. Barwat	Convener	
3	Dr. P. A. Saudagar	Member	
3	Dr. V.J. Sharma	Member	
4	Dr. M.M. Yerpude	Member	

Admission Committee and Induction Program Committee (UG)

SN	Name	Designation	Signature
1	Mr. N.A. Barwat	Co-ordinator	
2	Mr. M. D. Bansinge	Convener	B. Sc. I. Admissions
3	Mr. R. T. Katre	Member	
4	Dr. M. M. Yerpude	Member	
5	Dr. A. A. Maheshwari	Member	
6	Mr. P. B. Bhojar	Member (Students' Insurance)	
7	Mr. M. M. Wasu*	Member	
8	Mr. S. A. Durge*	Member	
9	Dr. A. D. Theng	Convener	B. Sc. II. Admissions
10	Dr. M. A. Haque	Member	
11	Dr. S. H. Bagade	Convener	B. Sc. III. Admissions
12	Dr. S.P. Biswas	Member	
13	Mr. K. M. Badwaik	Non-Teaching Associate	
14	Ms. N. N. Jugnake	Non-Teaching Associate	

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PG Admission Committee and Induction Program Committee (PG)

SN	Name	Designation	Signature
1	Dr. Mrs. N.P. Mohabansi	Convener	
2	Dr. A.D. Theng	Member	
3	Dr. B. V. Mohite	Member	
4	Dr. D. D. Naik	Member	
5	Mr. R. T. Katre	Member	
6	Mr. P. B. Bhoyar	Member (Students' Insurance)	

Discipline and Code of Conduct Committee

SN	Name	Designation	Signature
1	Mr. M. D. Bansinge	Convener	
2	Mr. R. K. Thombarc	Co-convener	
3	Dr. M. A. Haque	Member	

Grievance Redressal Committee

SN	Name	Designation	Signature
1	Prof. P.V. Tekade	Chairman	
2	Dr. U.A. Malode	Convener	
3	Mr. R. T. Katre	Member	
4	Dr. V. J. Sharma	Member	

Anti-Ragging Committee

SN	Name Members	Designation	Signature
1	Mr. R. T. Katre	Convener	
2	Dr. Mrs. U. A. Malode	Convener	
3	Mr. R. S. Pradhan*	Member	
4	Ms. K. S. Dhumane*	Member	

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Hostel Committee

SN	Name Members	Designation	Signature
1	Dr. B. V. Mohite	Hostel In-charge	
2	Dr. N. P. Mohabansi	Convener	
3	Mrs. Y. R. Tagade	Member from Junior college	
4	Dr. U. A. Malode	Member from senior college	
5	Mr. S. E. Nakhale	Male Teacher Member	
6	Ms. H. N. Quazi	Invitee Teaching Member, G S Commerce College, Wardha	
7	Mrs. Nalini Farde	Invitee Non-Teaching Member, G S Commerce College, Wardha	
8	Mrs. S. A. Dhore	Office Clerk	
9	Ms. S. A. Karnake	Non-Teaching Member	
10	Ms. V. S. Giradkar	Non-Teaching Member	
11	Ms. Monika Salve (B.Sc.I)	Student Member 1	
11	Ms. Dolly Fulkari (M.Sc. I)	Student Member 2	

College Students' Council and Welfare Committee

SN	Name	Designation	Signature
1	Dr. P. V. Tekade	Principal, Chairman	
2	Dr. V. V. Shinde*	Co-ordinator	
3	Dr. U. A. Malode, Convener Co-curricular/ Extra-curricular/ Cultural Committee	Member	
4	Mr. Praful B. Bhoyar, Mr. M. G. Ingle, Program Officers, NSS	Permanent Invitees	
5	Mr. Rajesh L. Dambhare, ANO, 21 MH Battalion NCC (Boys) Major Vaishali S. Patil, ANO, 3 MH Battalion NCC (Girls)	Permanent Invitees	
6	Mr. Vinod Garad*, Director, Sports and Physical Education	Permanent Invitee	
7	Dr. A.V. Nakhate (T&P Officer and Mentor- Mentee Convener)	Member	
8	Dr. S. S. Khandare* Convener ICC (Women Cell) committee	Member	
9	Dr. M. A. Haque, Convener CWSS (Women Cell) & Canteen committee	Member	

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Remedial Coaching Committee (Slow learners)/ Course Attainment

SN	Name	Designation	Signature
1	Dr. D. D. Naik	Convener	
2	All Heads/Co-ordinators/In-charge	Member	

Mentor-Mentee and Students' Attendance Enhancement & Analysis Committee

SN	Name	Designation	Signature
1	Dr. A. V. Nakhate	Convener	
2	All Heads/Co-ordinators/In-charge	Member	

Graduation Ceremony and Prize Distribution Cell

SN	Name	Designation	Signature
1	Dr. V. M. Ghodki	Convener	
2	Dr. V. J. Sharma	Member	
3	Mr. P. S. Kalwade*	Member	
4	Ms. B. J. Chilke*	Member	

Women's Cell, Internal Complaints Committee and Sexual Harassment Committee (Prevention, Prohibition and Redressal)

SN	Name	Designation	Signature
1	Dr. S. S. Khandare*	Presiding Officer ICC	
2	Dr. N.P. Mohabansi	Faculty Member	
3	Dr. V.J. Sharma	Faculty Member	
4	Dr. M.A. Haque	Faculty Member	
5	Dr. Swati Kalode*	Faculty Member	
6	Mrs. N.N. Jugnake	Non -Teaching Member	
7	Miss. S. L. Gaikwad	Non -Teaching Member	
8	Ms. Chanchal Dhawane	Student, Undergraduate	
9	Ms. Prajakta Mulkalwar	Student, Post Graduate	
10	Miss. Bhagyashri Tale*	Student Ph.D.	
11	Mrs. Mala Mathur	External Member (NGO)	

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SC-ST Cell

SN	Name Members	Designation	Signature
1	Prof. P.V. Tekade	Chairman	
2	Dr. S.S. Khandare*	Convener	
3	Dr. G. V. Lakhotiya	Member	
4	Mrs. S.A. Dhore	Non -Teaching Representative	
5	Mr. S.H. Yende	Non -Teaching Representative	

Library Committee

SN	Name	Designation	Signature
1	Dr. P.V. Tekade	Principal, Chairman	
2	Mr. P.B. Bhoyar	Librarian / Secretary	
3	Dr. V.M. Ghodki	Member (Electronics and C/S)	
4	Dr. Mrs. N.P. Mohabansi	Member (Chemistry)	
5	Dr. A.D. Theng	Member (Zoology)	
6	Dr. B. V. Mohite	Member (Microbiology)	
7	Dr. D.D. Naik	Member (Botany)	
8	Mr. R.T. Katre	Member (Maths)	
9	Dr. S. R. Tiple	Member (Physics)	
10	Dr. U.A. Malode	Member (Biotechnology)	
11	Miss Megha Chandankhede	Research Students' Representative	
12	Mr. Harish Umate	M. Sc. II Students' Representative	
13	Miss Gauri Joshi	B. Sc. III Students' Representative	

Career Guidance Cell (Coaching For NET / SET / JAM/ GATE, etc.)

SN	Name	Designation	Signature
1	Mr. M. D. Bansinge	Convener	
2	Dr. A. A. Maheshwari	Member	
3	Mr. S. A. Durge	Member	

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Training and Placement, Progression Cell

SN	Name	Designation	Signature
1	Dr. A. V. Nakhate	Training and Placement Officer	
2	Dr. D. D. Naik	Executive Member	
3	Dr. M. M. Yerpude	Member Representative, Physics	
4	Dr. S. P. Biswas	Member Representative, Zoology	
5	Dr. A. A. Maheshwari	Member Representative, Botany	
6	Dr. B. V. Mohite	Member Representative, Microbiology and Biotech	
7	Mr. M. M. Wasu*	Member Representative, Electronics and Computer Science	

Research Culture Promotion Committee

SN	Name	Designation	Signature
1	Dr. P. G. Borkar	Convener (NAAC Criteria –III)	
2	Dr. B. V. Mohite	Member-Research Committee	
3	Dr. D. D. Naik	Member-Research Committee and Co-ordinator- Incubation Centre	
4	Dr. G. V. Lakhotiya	Member-Research Committee, Co-ordinator-CIC and Internship/Training/ Apprenticeship Promotion	

RESEARCH INNOVATION CURRICULAR HOUR (RICH) CLUB

SN	Name of Member	Member Type (Teaching / Non- teaching/ External Expert)	Signature
1	Dr. P.V. Tekade	Chairman	
2	Dr. P. G. Borkar	Convener	
3	Dr. D. D. Naik	Member	
4	Dr. B. V. Mohite	Member	
5	Dr. M. M. Yerpude	Member	
6	Dr. S. P. Biswas	Member	
7	Ms. Chanchal Dhanwe	President	
8	Ms. Prajakta Mulkalwar	Vice-President	
9	Ms. Sanchita Talatule	Secretary	
10	Mr. Nilay Zodey	Joint-Secretary	

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Institution's Innovation Council (IIC)

SN	Name of Member	Member Type (Teaching / Non-teaching/ External Expert)	Key Role/ Position assigned in IIC	Signature
1	Dr. P. V. Tekade	Teaching	Head of the Institute	
2	Dr. P. G. Borkar	Teaching	President and ARIIA Coordinator	
3	Dr. B. V. Mohite	Teaching	Convener	
4	Dr. D. D. Naik	Teaching	Vice-President & Innovation Activity Coordinator	
5	Dr. M. M. Yerpude	Teaching	Innovation Activity Member	
6	Dr. G. V. Lakhotiya	Teaching	Internship Activity Coordinator	
7	Mr. M. G. Ingale	Teaching	Internship Activity Member	
8	Dr. A. V. Nakhate	Teaching	IPR activity Coordinator	
9	Dr. M. A. Haque	Teaching	IPR activity Member	
10	Mr. P. B. Bhojar	Teaching	Social Media Coordinator and NIRF Coordinator	
11	Dr. A. A. Maheshwari	Teaching	Social Media Member	
12	Dr. S. R. Tiple	Teaching	Startup activity Coordinator	
13	Dr. S. P. Biswas	Teaching	Startup activity Member	

Funding Proposal Preparation, RUSA/PM-USHA, Purchase, Requisition, Budget Committee

SN	Name	Designation	Signature
1	Prof. P.V. Tekade	Chairman	
2	Dr. P. F. Dhabarde	Convener (RUSA/PM-USHA)	
3	Dr. D. D. Naik	Convener (Purchase, Requisition, Budget)	
4	Dr. P. A. Saudagar	IQAC Co-ordinator	
4	Dr. P. B. Borkar	Member	
5	Dr. A. V. Nakhate	Member	
6	Dr. B. V. Mohite	Member	
7	Dr. A. A. Maheshwari	Member	
8	Mr. G. S. Dhole	Member	

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Extension Activity Cell and Days Celebration Committee

SN	Name	Designation	Signature
1	Dr. A. D. Theng	Co-ordinator, Extension activity (NAAC Cri. – III)	
2	Mr. P. B. Bhojar	Program Officer, NSS Unit-I	
3	Mr. M. G. Ingle	Program Officer, NSS Unit-II	
4	Dr. Mrs. A. P. Ghuse	Member NSS Unit-I	
5	Miss. S. E. Banarase	Member NSS Unit-II	
6	Dr. M. A. Haque	Program Officer, CWSS	
7	Ms. S. P. Dehankar*	Member CWSS	
8	Ms. S. L. Yelane*	Member CWSS	
9	Mr. R. K. Thombare	Program Officer, PEC	
10	Mr. R. L. Dambhare	ANO, 21 MH Battalion NCC (Boys)	
11	Major V. S. Patil	ANO, 3 MH Battalion NCC (Girls)	

Co-curricular and extra-curricular/ cultural Activity Cell

SN	Name	Designation	Signature
1	Dr. U. A. Malode	Convener	
2	Dr. S. R. Tiple	Co-convener	
3	Dr. M. A. Haque	Member	
4	Dr. A. A. Maheshwari	Member	
5	Ms. R. R. Kewate	Member	
6	Mrs. A. P. Dandare	Member	
7	Ms. K. N. Pimpalkar*	Member	
8	Ms. Komal Dhumane*	Member	

Website Designing, Maintenance, Social/Print Media Committee

SN	Name	Designation	Signature
1	Dr. G. V. Lakhotiya	Convener	
2	Mr. R. K. Thombare	Member (English News)	
3	Mr. R. L. Dambhare	Member (Marathi news)	

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4	Mrs. S. R. Dubey	Member (Hindi news)	
5	Dr. A. A. Maheshwari	Member (Social Media Coverage)	
6	Dr. M. A. Haque	Website Content Moderation	
7	Mr. P. B. Bhojar	Member (Achieves: All photos with dates, reports and news be stored in library)	
8	Mr. M. M. Wasu*	Member (website maintenance)	

College Magazine Committee

SN	Name	Designation	Signature
1	Dr. Mrs. N.P. Mohabansi	Convener	
2	Mr. S. E. Nakhale	Member	
3	Mr. R. K. Thombare	Member	
4	Mr. R. L. Dambhare	Member	
5	Miss. S. R. Dubey	Member	
6	Dr. S. S. Mankanwar	Member	
7	Ms. M. R. Awchat*	Member	
8		Students' Representatives (College Students' Council)	
9	Ms. Prajakta Mulkalwar	One PG Student Representative M.Sc. II Microbiology (9518323190)	

Parent-Teacher Meet Committee

SN	Name	Designation	Signature
1	Mr. R. T. Katre	Convener	
2	Mr. V. P. Khandvekar	Co-convener	
3	Dr. K. A. Kale*	Member	
4	Ms. B. U. Tale*	Member	
5	Ms. B. J. Chilke*	Member	

Green Cell and Campus Maintenance Committee

SN	Name	Designation	Signature
1	Dr. A. A. Maheshwari	Convener	
2	Mr. Rajesh L. Dambhare	Member, ANO, 21 MH Battalion NCC (Boys)	
3	Major Vaishali S. Patil	Member, ANO, 3 MH Battalion NCC (Girls)	

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4	Mr. M. D. Bansinge	Member (Micro-scale Technique and Waste Water Management)	
5	Dr. P. A. Saudagar	Member (Solar Plant/Non-Conventional Energy)	
6	Dr. G. V. Lakhotiya	Member (e-waste)	
7	Mrs. Y. R. Tagade	Member (Sports)	
8	Mr. V. B. Garad*	Member (Sports)	

Academic Audit Committee

SN	Name	Designation	Signature
1	Prof. P.V. Tekade	Principal, Chairman	
2	Dr. P. A. Saudagar	IQAC Coordinator	
3	Dr. M. R. Chandrakar	Convener	
4	Dr. P. F. Dhabarde	Member	
5	Dr. A. A. Maheshwari	Member	
3	Dr. C. D. Zanwar	Member, Shiksha Mandal, Wardha and Ex. Principal, Bajaj College of Science, Wardha.	
4	Dr. U.D. Gulhane	Professor and Head, Department of Mechanical Engineering, B.D. College of Engineering, Sevagram, Wardha.	
5	Dr. Dilip Gupta	Head, Dept of Surgery, MGIMS, Sevagram, Wardha	

Electoral Literacy Club

SN	Name	Designation	Signature
1	Mr. P. B. Bhoyar	Convener	
2	Dr. D. S. Ambadkar	Member	

Canteen Committee

SN	Name	Designation	Signature
1	Mr. R. L. Dambhare	Convener	
2	Mrs. Y. R. Tagade	Convener	
4	Dr. M. A. Haque	Member	

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Cross Stock Verification Committee

SN	Name	Designation	Signature
1	Dr. P. A. Saudagar	Convener	
2	All Heads/Co-ordinators/In-charge	Member	
3	All Laboratory Assistants	Associates	

Event Management/ Stage Decoration Committee

SN	Name	Designation	Signature
1	Mr. S. M. Mughal	Convener	
2	Dr. A. A. Maheshwari	Convener	
3	Mr. S. A. Durge	Member	
4	Ms. V. S. Giradkar	Member	
5	Ms. S. L. Gaikwad	Member	
6	Ms. S. A. Kulkarni	Member	
7	Mr. S. G. Chavan	Member	
8	Mr. A. S. Bahaddin	Member	

Committees for Fifth Cycle of NAAC**Criteria I –Curricular Aspects**

Dr. V. J. Sharma (Convener)
Mr. M. D. Bansinge (360° Feedback)

Criteria II –Teaching, Learning and Evaluation

Dr. D. D. Naik (Convener)
Dr. A. V. Nakhate
Dr. S. R. Tiple

Criteria III –Research, Innovation and Extension

Dr. P. G. Borkar (Convener)
Dr. B. V. Mohite
Dr. A. D. Theng

Criteria IV–Infrastructure and Learning Resources

Dr. S. P. Biswas (Convener)
Mr. M. G. Ingale
Mr. V. P. Khandvekar

Criteria V–Student Support and Progression

Dr. G.V. Lakhotiya (Convener)
Dr. A. A. Maheshwaari

Criteria VI–Governance, Leadership and Management

Dr. M. R. Chandrakar
Dr. M. A. Haque

Criteria VII–Institutional Values and Best Practices

Dr. S. H. Bagade (Convener)
Mrs. U. A. Malode (Convener)
Dr. M. M. Yerpude

* * *

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