

Shiksha Mandal's

# **BAJAJ COLLEGE OF SCIENCE, WARDHA**

Jamnallal Bajaj Marg, Civil Lines, Wardha – 442001

## **APPLICATION FOR APPOINTMENT**

*(TEACHING POSTS : SELF FINANCE COURSE SENIOR COLLEGE)*

*(To be filled in by the Candidate in his/her own handwriting)*

To  
The Principal  
Bajaj College of Science,  
Wardha .

Paste here  
your recent  
passport  
photograph

Subject : Application for the post of Assistant Professor in subject \_\_\_\_\_

Sir,

With reference to the advertisement published in the \_\_\_\_\_ (Name of news paper/website) dated \_\_\_\_\_ for the post of Assistant Professor in the subject \_\_\_\_\_ . I, sincerely offer my candidature for the said post.

Details regarding my educational qualification, research experience etc. are as follows

- 1) Name in Full : \_\_\_\_\_  
Surname First Name (Father's/Husband's Name)
- 2) Date of Birth : \_\_\_\_/\_\_\_\_/\_\_\_\_
- 3) Marital Status : \_\_\_\_\_
- 4) Mother Tongue : \_\_\_\_\_
- 5) Caste / Category : \_\_\_\_\_
- 6) Preferred medium/s of instruction (English / Hindi or Marathi) : \_\_\_\_\_
- 7) Domicile & Nationality : \_\_\_\_\_
- 8) Permanent Address and Contact Nos. with STD code : \_\_\_\_\_  
\_\_\_\_\_
- 9) Address for Correspondence and Contact Nos. with STD : \_\_\_\_\_  
\_\_\_\_\_
- 10) Email Id : \_\_\_\_\_
- 11) Mobile No. : \_\_\_\_\_
- 12) Adhar Card No. : \_\_\_\_\_

Postal order No. \_\_\_\_\_ Date \_\_\_\_\_

**1) Educational Qualification :**

Examinations	Degree	Year of passing	% of Marks	Board / University	Specialization / Subjects	Grade
1. SSC						
2. HSC						
3. UG						
4. PG						
5. Ph.D.						
6. NET/SET						
7. Any Other						

**2) Present Position :**

Designation	College	From	Basic Pay / Pay Band	Grade Pay

**3) Teaching Experience :**

Sr.No.	Post Held	Name of the College	From	To	Subjects (UG/PG)	Total Year

**4) Research Experience :**

a) Topic for Ph.D. : \_\_\_\_\_

b) Topic for M.Phil : \_\_\_\_\_

c) Number of Research articles published (attach the list with impact factor) : \_\_\_\_\_

(i) National Level : \_\_\_\_\_ (ii) International level : \_\_\_\_\_

d) Number of books / textbooks published : \_\_\_\_\_

e) Number of research scholars / projects guided : \_\_\_\_\_

f) Number of scholars / projects under guidance : \_\_\_\_\_

g) Number of papers in National / International conferences (attach the list) : \_\_\_\_\_

**5) Academic Contribution :**

a) Innovation in T/L methods / Use of ICT etc. : \_\_\_\_\_

b) Curriculum Design : \_\_\_\_\_

c) Organization of conferences / seminars : \_\_\_\_\_

d) Any other : \_\_\_\_\_

**6) Contribution to Qualitative Growth of the Parent Institute :**

- i) \_\_\_\_\_
- ii) \_\_\_\_\_

**7) Extension Activity / Community Work etc. :**

- i) \_\_\_\_\_
- ii) \_\_\_\_\_

**8) Career Highlights :**

- i) \_\_\_\_\_
- ii) \_\_\_\_\_

**9) Any other information :**

- i) \_\_\_\_\_
- ii) \_\_\_\_\_

10) Please state whether any vigilance case or departmental enquiry or any legal case in any court of law is pending or being contemplated against you, give details Yes / No  
(If yes, attach details)

11) Declaration of family details as per G.R. – SRV2000/2000/CR(17/2000)XII, 28/03/2005 :

Sr. No.	Name of Family Member	Date of Birth	Relation with Candidate	Remarks
1				
2				
3				
4				

**Note :** If total living children born after 28-03-2005 are more than TWO, candidate shall be disqualified for the post,

12) Name and address of TWO Referees :

i) ..... ..... Phone No. .... Email : .....	ii) ..... ..... Phone No. .... Email : .....
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Signature of the Candidate

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**DECLARATION**

I hereby declare that all the entries made by me in this application are true and verifiable from available sources / documents and that the applicant is prepared to face the consequences including cancellation of candidature in case any false claim is found to have been made.

Place :

Date :

Name and Signature of the Applicant

ENDORSEMENT BY THE EMPLOYER  
(For in-service candidates only)

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To be signed and forwarded by the present employer

The Principal  
Bajaj College of Science, Wardha  
Jamnalal Bajaj Marg,  
Civil Line, Wardha – 442001 (M.S.)

The applicant Dr./Shri/Mrs/Ms \_\_\_\_\_  
who is submitting this application for the post of \_\_\_\_\_  
at Bajaj College of Science, Wardha is working in \_\_\_\_\_  
\_\_\_\_\_ (College) on the post of **Assistant Professor** in temporary / permanent  
capacity w.e.f. \_\_\_\_\_ in the pay band of \_\_\_\_\_ with grade pay of  
\_\_\_\_\_. His/her next increment is due on \_\_\_\_\_. Further, it is  
certified that no disciplinary / vigilance case has ever been held or contemplated or is pending  
against the said applicant.

There is no objection for his / her application being considered by your organization.

Signature of the forwarding authority / Employer

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

OFFICE SEAL

List of Enclosures : (if not enclosed, the application will be treated as incomplete)

1. Attested copies of the statement of Marks, Certificates / Degrees of all examination.
2. Experience Certificates, Testimonials.
3. Forwarding letter / N.O.C. from the present employer (if in service)
4. Attested copy of the Certificate to confirm date of Birth.
5. Postal Order of Rs. 100/- in favour of Principal Bajaj College of Science, Wardha
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_