

Jankidevi Bajaj College of Science, Wardha
Autonomous College

MINUTES OF ACADEMIC COUNCIL MEETING

The second meeting of Academic Council of Jankidevi Bajaj College of Science, Wardha was held in the Conference Room at 11.00 am on 19/08/2017. Following members were present for the meeting.

Dr. Om Mahodaya	Chairman
Dr. Akhilesh Peshve	Member, University Nominee
Mr. Jagdish Chandak	Member Nominated by Governing Body
Shri. R.V. Chauguley	Member - Head, Department of Physics
Shri. V.B. Patil	Member - Head, Department of Chemistry
Dr. K.G. Dube	Member - Head, Department of Botany
Dr. Mrs. S.S. Khandare	Member - Head, Department of Microbiology
Dr. S.S. Zade	Member - Head, Department of Mathematics
Dr. V.V. Shinde	Member - Head, Department of Electronics
Dr. P.A. Saudagar	Member - Co-ordinator, Department of Computer Science
Shri. S.V. Thawari	Member - Co-ordinator, Department of Biotechnology
Dr. A.D. Theng	Member - Department of Zoology
Dr. P.D. Wankar	Member – Teacher - Department of Physics
Dr. V.M. Ghodki	Member – Teacher - Department of Electronics
Dr. P.F. Dhabarde	Member – Teacher - Department of Botany
Dr. U.A. Bidwai	Member – Teacher - Department of Microbiology
Dr. P.V. Tekade	Member Secretary

Dr. Rajendra Patrikar, Mrs. Aruna Jain, Dr. S.J. Chalarwar and Dr. D.B. Malpe conveyed their inability to attend the meeting.

Following points were discussed and reviewed in the meeting:

- 1. Confirmation of the minutes of previous meeting held on 8th July 2017 :**
The minutes of the Academic Council Meeting held on 08th July 2017 were passed unanimously by the members.
- 2. Approval to course outline and curriculum framed by Board of studies in the meeting held in the month of July 2017 :**
Academic Council gave its approval to the Course Outline and Curriculum framed by Board of Studies of various subject in their meetings held in the month of July 2017.
- 3. Approval to the panel of Question-paper-setters, answer-paper-evaluators and moderators appointed by Board of studies in the in the month of July 2017**
Academic Council gave its approval the *panel of Question-paper-setters, answer-paper-evaluators* and moderators appointed by Board of studies in their meetings held in the month of July 2017.
Under any other point, Dr Mahodaya initiated following points:
 - Approval to Examination System (Conduction, Evaluation etc.)**
Dr. Om Mahodaya, Principal discussed details about the system of Examination in the autonomous college – 1) Question paper setting 2) Moderation of Question Papers 3)

conduction of Theory and Practical Examinations 4) Evaluation of Question papers
5) Mark list of the examination.

Members gave following suggestions regarding conduction of examination to curb the objections and hindrance :

- a) Students should be informed about their less attendance time to time.
- b) As 90 days teaching in a semester is compulsory and to complete syllabus of the students, extra classes should be taken for the students who are admitted late and who remain absent for genuine reasons. It was also told to keep a due record of such extra classes.
- c) It is advised to take undertaking of adequate attendance in regular and extra classes from the student admitted late in the college.
- d) Regarding detention of the student it is advised to issue at least 3 letters before detention.
- e) It is advised to frame a disciplinary committee and rules for foul practices (unfair means) during the examination.

• **Recommend to the Governing Body regarding proposals for starting the new programmes :**

Chairman Dr. Om Mahodaya proposed to start following certificate courses in the college. Head of the concerned department gave brief information about the course to be started. It has been discussed in the council that there should not be overlapping of time between certificate course and regular theory and practical classes of college. After thorough discussion it was decided to recommend these courses to the Governing Body for further procedure.

- 1) **Title of the course : Certificate course in "Essential Mathematics for Life Sciences" (Details in Annexure 1)**
Duration : 3 weeks (5 days per week)
Department concerned : Department of Mathematics
- 2) **Title of the course : Research Techniques in Organic Synthesis necessary for entry level R&D Chemists/Researchers (Details in Annexure 2)**
Duration : 30 days
Department concerned : Department of Chemistry
- 3) **Title of the course : "NANOSENSE" - A certificate course in Nanoscience and Nanotechnology (Details in Annexure 3)**
Duration : 30h [16h session @JBCS, Wardha + 14h workshop@ C-MET, Pune]
Department concerned : Department of Physics and CMET, Pune
- 4) **Title of the course : Certificate Course in Statistical Analysis using R (Details in Annexure 4)**
Duration : 10 days weekend course
Department concerned : Dept of Botany
- 5) **Title of the course : Clinical Laboratory Technology (Details in Annexure 5)**
Duration : 1 Academic year
Department concerned : Department of Microbiology
- 6) **Title of the course : Herbs and Herbal Products (Details in Annexure 6)**
Duration : 1 Academic Year
Department concerned : Department of Botany

Meeting ends with the vote of thanks by Dr. P.V. Tekade, Member Secretary, Academic Council.

Member Secretary
Academic Council

(Dr Om Mahodaya)