

Shiksha Mandal's
Jankidevi Bajaj College of Science, Wardha
(Autonomous College)

Minutes of the Governing Body Meeting

(22/09/2017)

Second meeting of the Governing Body of Jankidevi Bajaj College of Science, Wardha was held on Friday, 22nd September 2017 at 11.00 am in the Conference Room. Following members were present for the meeting.

- 1) Shri. Rahulji Bajaj : Chairman (President, Shiksha Mandal, Wardha)
- 2) Shri. Shekharji Bajaj : Member (Trustee, Shiksha Mandal, Wardha)
- 3) Shri. Sanjay Bhargava: Member (Chairman, Shiksha Mandal, Wardha)
- 4) Shri. P.D. Khemuka : Member (Joint Secretary, Shiksha Mandal, Wardha)
- 5) Dr. C.D. Zanwar : Member (Member, Shiksha Mandal, Wardha)
- 6) Dr. S.S. Zade : Member (Head, Department of Mathematics)
- 7) Dr. M.R. Chandrakar : Member (Head, Department of Zoology)
- 8) Dr. Mrs. Seema Jain : Member (Principal, Raghunath Girls Post Graduate College, Western Kutchry Road, Meerut)
- 9) Shri. Madhurji Bajaj : Special Invitee (Trustee, Shiksha Mandal, Wardha)
- 10) Shri. Niraj Bajaj : Special Invitee (Trustee, Shiksha Mandal, Wardha)
- 11) Shri. V.B. Patil : Special Invitee (Head, Department of Chemistry and Controller of Examination, J.B. College of Science, Wardha.)
- 12) Dr. Om Mahodaya : Member (Principal, J.B. College of Science, Wardha)

Dr. P.G. Yeole, Pro-Vice Chancellor, Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur (Member, University Nominee), conveyed his inability to attend the meeting while name of the State Government nominee was not received till date.

The meeting was chaired by Hon'ble Shri. Rahulji Bajaj, trustee, Shiksha Mandal, Wardha. Principal, Dr. Om Mahodaya welcomed all the hon'ble members.

Point No. 1 : Confirmation of minutes of meeting held on 30/06/2017.

Meeting proceeding began with the kind permission of Chair. Principal Dr. Om Mahodaya. After thorough discussion minutes were confirmed.

Point No. 2: Implementation of autonomous status :

1. Formation of various statutory bodies:

1. Academic council:

Principal as per the direction of governing body meeting held on 30/06/2017 constituted the academic council incorporating names suggested by the Governing Body. The Academic Council constituted for Jankidevi Bajaj College of Science, Wardha was as follows----

Number	Category	Name of the Member
1 Member	The Principal (Chairman)	Dr. Om Ashok Mahodaya
All the Heads of Departments in the college	Heads of Departments	1. Shri. V.B. Patil, Head, Department of Chemistry 2. Dr. K.G. Dube, Head, Department of Botany 3. Dr. Miss. M.R. Chandrakar, Head, Department of

		<p>Zoology</p> <p>4. Dr. Mrs. S.S. Khandare, Head, Department of Microbiology</p> <p>5. Shri. R.V. Chauguley, Head, Department of Physics</p> <p>6. Dr. S.S. Zade, Head, Department of Mathematics</p> <p>7. Dr. V.V. Shinde, Head, Department of Electronics</p> <p>8. Dr. P.A. Saudagar, Coordinator, Department of Computer Science</p> <p>9. Shri. S.V. Thawari, Coordinator, Department of Biotechnology</p>
4 Members	Teachers of the College	<p>1. Dr. P.D. Wankar (Department of Physics)</p> <p>2. Dr. V.M. Ghodki (Department of Electronics)</p> <p>3. Dr. P.F. Dhabarde (Department of Botany)</p> <p>4. Dr. U.A. Bidwai (Department of Microbiology)</p>
4 Members	Industry, Commerce, Law, Education, Medicine, Engineering, Sciences etc., to be nominated by the Governing Body	<p>1. Shri. Amitabh Sinha, Nagpur (Industry)</p> <p>2. Dr. Mrs. Aruna Ashok Jain (Medicine)</p> <p>3. Mr. Jagdish Chandak (Commerce)</p> <p>4. Dr. Rajendra Patrikar (Engineering)</p>
3 Members	University Nominee	<p>1. Dr. S.J. Charalwar, Principal, Shri. Mathuradas Mohata Science College, Umred Road, Nagpur – 440 009</p> <p>2. Dr. Akhilesh Peshve, Principal, Dharampeth M.P. Deo Smruti Science Mahavidyalaya, Ambazari Garden, Nagpur – 440 033</p> <p>3. Dr. D.B. Malpe. Professor, Department of Geology, Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur</p>
1 Member	Faculty Member (Member Secretary)	Dr. P.V. Tekade (Department of Chemistry)

As per the direction of governing body and permission of academic council held on 08/07/2017, BOS for each subject (department wise) was formed.

Dr. Om Mahodaya informed the meeting about the implementation of autonomous status through the formation Academic Council and decisions taken by it. The meeting expressed the satisfaction.

2. Board of Studies:

Dr. Om Mahodaya informed the meeting about the implementation of autonomous status through the formation Board of Studies and the decision taken by them.

Board of Studies has a chairman (HOD of the respective department) , members (all faculty of respective departments) . Two subject experts from outside the parent university to be nominated by the Academic Council, One expert nominated by the vice-chancellor, One representative from industry/corporate sector/allied area relating to placement, one member Meritorious Alumnus.

The meeting of Board of Studies of Physics, Chemistry, Botany, Zoology, Electronics and Computer Science subjects were held on 15/07/2017. Meeting of the Board of studies of Microbiology and Biotechnology department on 17/07/2017 and of Mathematics on 19/07/2017 respectively.

During the meeting, the deliberations with respect to syllabus & changes in the curriculum were proposed. Examination system, panel of paper setters, moderators and evaluation system were proposed .

These changes in curriculum, marking system and panel were approved by the academic council in the meeting scheduled on 19/08/2017.

The meeting expressed the satisfaction about changes made in the curriculum of various subjects.

3. Finance Committee:

Finance Committee constituted of 4 members; principal as a chairman ,one member nominated by governing body, one member Finance officer of affiliating University, one senior most teacher nominated by principal.

As per the above, the finance committee was framed . Shri. Bhupendra Lohiya was nominated as a member by governing body. Dr. R.E. Hiwase (Finance Officer, RTM Nagpur University, Nagpur) was nominated as a member Finance Committee by RTM Nagpur University & Dr. K.G. Dube as a senior teacher from the college. Duration of finance committee members would be of two years and at least two meeting would be held within a year.

The meeting of finance committee was held on 18/09/2017. The budgetary proposal was made with respect to expenses during the functioning of the autonomous status of the college for the academic session 2017-18.

Dr. Om Mahodaya furnished the information to the meeting about the implementation of autonomous status through the formation Finance Committee. Meeting noted.

2. Teaching program & Examination:

Teaching program of the first autonomous batch commenced from 23rd June, 2017. On an average 80% of the syllabus of this semester has been completed and continuous internal assessment of students and group projects are going on.

Examination of the first batch under autonomy would be commencing from 15th November, 2017 for which due process of paper setting and moderation is under process.

Dr. Om Mahdaya informed about the progress made about the teaching programme and conduct of examination. He informed the meeting that in order to conduct the smooth examination Shri. V.B. Patil, Head, Department of Chemistry has been appointed as the Controller of Examination. The meeting expressed the satisfaction on the overall working.

Agenda No. 3: Future development plan of the college :

Introduction of new certificate courses :

Following new certificate courses were proposed. Academic council approved the same in the meeting dated 19/08/2017:

- a. Clinical Laboratory Technology (Certificate course commenced);
- b. Herbs and Herbal Products (Certificate course commenced);
- c. Certificate Course in Statistical Analysis using R (Certificate course commenced);
- d. Certificate Course in essential mathematics for Life Sciences (Course work is ready);
- e. Research Techniques in Organic Synthesis necessary for entry level R & D Chemists/Researchers (Course work is ready);
- f. Certificate Course in Nanoscience and Nanotechnology (Course work is ready);
- g. Software based 'Spoken tutorial program' which is being promoted by IIT,Mumbai (in pipeline).

Dr. Om Mahodaya informed about the status of new certificate courses. The meeting expressed the satisfaction about them and also granted permission to start the courses in pipeline. However, the meeting advised the Principal that "Quality before quantity is essential" hence every care should be taken to start the certificate courses which are beneficial to the students looking to the limitations of our locality.

Introduction of new research projects under Autonomy :

With a view to inculcate scientific skill among students; group projects have been introduced from the base i.e. UG Semester I. The project has to be completed under the supervision of concerned staff by the end of the year.

Bridge between research institutes, industry and college through MoUs/linkages:

In order to support students for vertical mobility in the field of science and to have better opportunities at national level; linkage with national laboratories could be a step. To execute this, correspondence with MGIRI, Wardha; CMET, Pune; and NCCS, Pune is in pipe line.

Introduction of Choice based new degree courses:

In order to have better options and opportunities at graduation level we may introduce blended courses along with traditional but Choice based degree courses.

Dr. Om Mahodaya informed about the introduction of new research projects, MoUs and linkages to be undertaken and introduction of choice based new degree courses. The meeting expressed the satisfaction on the efforts taken by Principal about these activities. During discussion Shri. Rahulji Bajaj recommended to purchase the copies of book “4th Industrial Revaluation” by Prof. Klaw Shawb for college library.

Agenda No. 4 : Approval for the budgetary proposals passed by the finance committee

First meeting of finance committee of Jankidevi Bajaj College of Science, Wardha was organised on Monday, 18th September, 2017 at 11.00 am in the Conference Room in presence of Dr.R.E.Hiwase, Finance officer representative of RTM Nagpur University.

Dr. Om Mahodaya informed the meeting about the implementation of autonomous status through the formation Finance Committee. He has submitted the budget of Rs. 16.91 Lakh approved by the finance committee in its meeting 18/09/2017 (copy enclosed). Principal also told the meeting that apart from the heads given by the UGC for expenses under autonomy, college would need additional amount of Rs. 3.16 Lakh for conduct of examination (copy enclosed). Chairman Shri. Rahulji Bajaj approved the budget as it along with required additional amount. He also assured that Shiksha Mandal would take care of any additional funds required for smooth conduction of autonomy.

The meeting ended with the vote of thanks by Dr. Om Mahodaya.

(Dr. Om Mahodaya)
Principal